

### General Details (Mandatory fields marked \*)

|  |                      |
|--|----------------------|
| Trading Name*                                  | <input type="text"/> |
| Company Name*<br>(if different from above)     | <input type="text"/> |
| Invoice Address*                               | <input type="text"/> |
| Post Code*                                     | <input type="text"/> |
| Delivery Address*<br>(If different to invoice) | <input type="text"/> |
| Post Code*                                     | <input type="text"/> |

### Key Customer Account Information (Mandatory fields marked \*)

|                      | Accounts             | Purchasing / Maintenance              | Additional Contacts                   |
|----------------------|----------------------|---------------------------------------|---------------------------------------|
| Name*                | <input type="text"/> | <input type="text"/>                  | <input type="text"/>                  |
| Telephone*           | <input type="text"/> | <input type="text"/>                  | <input type="text"/>                  |
| Department*          | <input type="text"/> | <input type="text"/>                  | <input type="text"/>                  |
| Email*               | <input type="text"/> | <input type="text"/>                  | <input type="text"/>                  |
| No of Years Trading* | <input type="text"/> | Industry Sector* <input type="text"/> | No of Employees* <input type="text"/> |

### Sole Trader and Partnership Information (This section must be completed if the Company is not limited)

Please X applicable box      Sole Trader      Partnership

|   |                      |   |
|---|----------------------|---|
| Name and Home Address of Proprietor/Partner | <input type="text"/> |   |
| Date of Birth                               | <input type="text"/> | <small>Date of Birth information is required under the data protection act to make any credit searches more specific. If the information is withheld we may carry out a more general Credit Search.</small> |

### Limited and PLC Information

Please X applicable box      Limited      PLC      Company Reg No

In order to process your application, we will supply your personal information to credit reference agencies (CRA's) and they will give us information about your financial history. We do this to assess credit worthiness and product suitability, check your identity, manage your account, trace and recover debts and prevent criminal activity. We will also continue to exchange information about you with CRA's on an ongoing basis, including about your settled accounts and any debts not fully repaid on time. CRA's will share your information with other organisations. The identity of the CRA's and the ways in which they use and share personal information are explained in more detail at [http:// www.experian.co.uk/crain/index.html](http://www.experian.co.uk/crain/index.html)

### I have read and accepted the terms of this Credit Account Application

|                       |                      |             |                      |
|-----------------------|----------------------|-------------|----------------------|
| Authorised signatory* | <input type="text"/> | Print Name* | <input type="text"/> |
| On Behalf of*         | <input type="text"/> | Date*       | <input type="text"/> |
| Position in Company*  | <input type="text"/> |             |                      |

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## Branch Internal Use Only

SCM Name\*

Rep Code  
(if known)Parent Account  
Number (if known)

Branch Name &amp; Number\*

Discount terms\*

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## Customer Account Type Required to be set up

Please specify the type of trading account/s required to be set up.  
Mark with X

1. Standard Account – Orders processed through an account where none of the below impact.
2. Consignment or VMI Account – Stock replenishment orders that are processed on a time period. E.g.: Weekly / Monthly.
3. Customisation or Kitting – Orders processed to customer specific customisation needs.
4. Multi order lines – Customer open orders. Closed off after a fixed period - Day, Week or Month and are processed onto one order number.
5. Cash/Credit card – Orders processed via the branch cash sales account.
6. EDI – Orders from customers that have an EDI connection.
7. Customer Credit / Procurement card – Orders that are invoiced via a card other than cash sale card transactions.

- |   |
|---|
| <ol style="list-style-type: none"><li>1 Standard Account</li><li>2 Consignment/VMI account</li><li>3 Customisation / Kitting</li><li>4 Multiple order lines</li><li>5 Cash/Credit card</li><li>6 EDI</li><li>7 Customer cards</li></ol> |
|---|

Account Qualified by  
Name (SCM)

Signature

Date

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## Head Office Use Only

Approved by

Credit Limit

£

Date